

## Information About Online Exams

- Exams will be held between the exam dates specified in the Ostim Technical University Spring semester academic calendar.
  - Exams for each course will be held separately. Each student will be allowed 1 exam session for 1 course.
  - Online exam times may vary depending on the courses. The time determined by the instructor will appear in the exam add-on. Exams must be entered at the starting time on the calendar. The exam will be terminated automatically as of the end time.
  - No additional time will be allowed for the exams.
  - Online exams will be done with a camera system. Legal action will be initiated by canceling the exam of the student (s) who behaved suspiciously.
  - Our students are required to check their computer hardware and internet connections beforehand in order to avoid any problems during the exam session. It is the students' responsibility to ensure that they meet the appropriate conditions that they will not experience disconnection and similar technical problems before taking the exam.
  - **In case of a long period of inactivity during the exam, the system may expel the student, and therefore, it may be necessary to re-enter during the exam period.**
  - **If the exam screen is closed for any reason, the session can be re-entered during the exam period (unless the user is logged out). However, periods of absence from the exam will be included in the duration of the exam. In order to avoid such bad scenarios, it is recommended to log in in a place with a strong internet connection.**
  - Adverse situations that may occur during the exam should be sent to the lecturer conducting the course by e-mail immediately (during the exam) by taking the relevant screen shots and / or video recording.
  - Since every action made by the students on the Distance Education System is recorded, legal action will be initiated against the student who offers an excuse for technical problems even though there is no technical problem.
  - As soon as it is determined that simultaneous connections are made to the same exam from different IP addresses or the same IP address has entered the systems of different students, the exam will be canceled and legal action will be started.
- ❖ **Issues to be considered in online exams;**
- **The internet provider device must not be turned off.**
  - **More than one session should not be opened at the same time for the exam.**
  - **The exam of the student who distributes, shares, publishes, etc. the exam questions or answers, the student who changes the web browser features in a way that endangers the exam security, and the student who attempts to change the exam data will be considered invalid.**
  - **Necessary legal process will be initiated within the scope of copyright protection for the shareholders. We present to your information.**