

**OSTİM TECHNICAL UNIVERSITY
SUMMER EDUCATION REGULATION**

SECTION ONE

Aim, Scope, Basis, and Definitions

Aim

ARTICLE 1 - (1) The purpose of this Regulation is to regulate the principles regarding the summer education to be held in the summer months except the autumn and spring semesters in the faculties, institutes and colleges that provide English preparatory, associate, undergraduate and graduate education at OSTİM Technical University.

Scope

ARTICLE 2 - (1) This Regulation incorporates the provisions concerning the procedures and principles applied in summer education at English preparatory, associate, undergraduate, and postgraduate degrees at OSTİM Technical University.

Basis

ARTICLE 3 - (1) This Regulation has been prepared based on subparagraph (c) of the first paragraph of Article 7 and Article 14 of the Higher Education Law No: 2547, dated 4 November 1981.

Definitions

ARTICLE 4 - (1) The definitions in this Regulation shall be defined as follows:

- a) Respective Administrative Board: The board of directors of faculties, institutes, or colleges within the University,
- b) Board of Trustees: University Board of Trustees,
- c) Rector: The President of the University,
- d) Senate: OSTİM Technical University Senate,
- e) University: OSTİM Technical University,
- f) Administrative Board: University Administrative Board

SECTION TWO

Aims, Principles and Opening Courses in Summer Education

Aims of summer education

ARTICLE 5 – (1) The aims of summer education are as follows:

- a) To ensure the efficiency of education at the University by enabling students to benefit from education and training opportunities during the summer term.
- b) To increase the teaching staff in associate, undergraduate and postgraduate programmes by employing faculty members from outside the University, both from Turkey and abroad, and to ensure that students benefit from the vision and knowledge of different faculty members.
- c) To facilitate the implementation of minor and second major programs.
- d) To provide opportunities for unsuccessful students by opening the courses, which students take in the normal period but fail, in the summer months and to increase the efficiency of the courses by preventing the accumulation of students that may occur in the departments.
- e) To make the educational opportunities of the University available to external candidates with the status of special student.

Academic calendar

ARTICLE 6 - (1) Opening courses in summer school, enrolment in courses, the start and end of the courses, exams and other related issues are carried out according to the academic calendar determined by the Senate.

Principles related to summer education

ARTICLE 7 - (1) In summer education, enrolment for the courses, the beginning and end of the courses, and the principles regarding the examinations shall be determined by the Senate. Summer education is optional, and the duration of education is seven weeks. This period also includes the summer education final exams. Summer education can be opened at all stages of education with the approval of the Council of Higher Education. For each course opened in summer education, 20 to 28 hours of lessons are given per week in the English Preparatory School, depending on the language level of the students, as much as the total number of lesson hours in the autumn and spring semesters. The time spent in summer education is not counted in the education period.

Opening Courses

ARTICLE 8 - (1) Summer education courses shall not be opened in a way that shall completely replace fall and spring semesters education. Compulsory courses in all associate, undergraduate and postgraduate education programs should be opened at the required periods and should not be postponed to summer education.

(2) In order to open the courses in summer education programs, the required number of students is at least 15 in English preparatory, associate degree, and undergraduate programs, seven in master's programs, and at least three in doctoral programs. However, some of the courses announced to be opened with the reasoned proposal of the respective

administrative board and the decision of the University Administrative Board may be opened with at least seven students in associate and undergraduate programs, five students in master programs, and two students in doctorate programs. No new group is opened unless the number of students exceeds forty.

(3) The courses planned to be opened in summer education are determined by the relevant departments, and the graduate courses are determined with the opinion of the relevant institute departments and the approval of the respective administrative board within three working days following the announcement of the spring semester exam results in the digital platform at the latest. The determined courses are finalised and announced after the approval of the University Administrative Board.

SECTION 3

Assessment, Course Add-Drops, and Attendance Obligation

Assessment

ARTICLE 9 - (1) The summer school to be opened for the English Preparatory Programme conducted by the Department of Foreign Languages is decided and announced with the proposal of the Department of Foreign Languages and the approval of the University Administrative Board. The success of the students participating in the summer programme is evaluated according to the OSTİM Technical University English Preparatory School Regulation published in the Official Gazette No. 30845 dated 28/7/2019.

(2) All students who have failed in the English Preparatory School can participate in the summer education held by the English Preparatory School.

(3) There is an obligation to attend 90% of the courses in summer education held by the English Preparatory School.

(4) The evaluation principles in the OSTİM Technical University English Preparatory Programme Regulations are applied in the English proficiency exams to be held at the end of the summer teaching organised by the English Preparatory School.

Course Add-Drops

ARTICLE 10 - (1) Summer education registration procedures are completed within the dates determined by the Senate. A student can take at most three courses in summer education with a total ECTS credit not exceeding 18.

(2) Students can not add or drop courses in summer education. In summer education, only withdrawal from the course is allowed. When the opening of a course in summer education is finalised, the summer education fee paid by the student who withdraws from the course is not refunded.

Attendance Obligation

ARTICLE 11 - (1) It is obligatory to attend classes at Summer School. Even if the attendance requirement of a course has been fulfilled before, this does not remove the attendance requirement. Regarding the attendance duration, the provisions of the OSTİM Technical University Associate Degree, Undergraduate Education and Examination Regulation published in the Official Gazette No. 30845 dated 28/7/2019 shall apply.

Courses taken from other universities

ARTICLE 12 - (1) Except for English Preparatory School students, students can take the courses opened in the summer semester at other universities deemed appropriate by the University, provided that they remain within the limitations specified in Article 9. However, these courses must not be opened by the relevant department and the equivalence of the courses to be taken must be approved by the respective administrative board before registration each year. Procedures related to the processing of courses taken from other universities into student transcripts are carried out in accordance with the provisions of OSTİM Technical University Associate Degree, Undergraduate Education and Examination Regulation, and OSTİM Technical University Graduate Education and Training Regulation.

SECTION FOUR

Curriculums, Fees and Graduation

Curriculums and tuition fees

ARTICLE 13 - (1) Instructors who will take part in summer education can give only one course. However, the number of courses can be increased to two with the reasoned proposal of the relevant board of directors and the decision of the University Administrative Board. The compulsory course load of the instructors who will teach in summer education is accepted as zero (0). Summer education tuition fees and course fees to be paid to the instructors are determined by the Board of Trustees upon the proposal of the University Administrative Board.

Right to graduate and exmatriculation

ARTICLE 14 - (1) Students who are in the last semester of an associate degree, undergraduate, and graduate programs and who are eligible according to the provisions of the OSTİM Technical University Associate Degree, Undergraduate Education and Examination Regulation and the OSTİM Technical University Graduate Education and Training Regulation can provide the necessary conditions for graduation by taking the courses or courses for which they have obtained additional time in summer education. Due to the courses taken in summer education, the duration of education cannot be extended.

(2) Students whose conditions are in accordance with the provisions of the above-mentioned regulations can graduate at the end of the summer education if they successfully complete the courses they need to take by participating in the summer education.

(3) At the end of the summer education, if the students who are in a probationary status meet the grade point average determined in the OSTİM Technical University Associate Degree, Undergraduate Education, and Exam Regulation, their probationary status will be eliminated.

(4) Students who are dismissed after normal periods cannot attend summer education. If the students register before the dismissal process, their registration is cancelled.

(5) At the end of the summer education, the student's grade point averages are calculated, and the grades taken from the courses in the summer education are shown in the transcripts in a section to be opened under the name of summer education.

SECTION FIVE

Miscellaneous and Final Provisions

Situations where there is no provision in the Regulation

ARTICLE 15 - (1) In cases where there are no provisions in this Regulation; the provisions of the relevant legislation, the decisions of the Senate and the relevant board of directors are applied.

Enforcement

ARTICLE 16 – (1) This Regulation enters into force as of the date of publication.

Implementation

ARTICLE 17 - (1) The provisions of this regulation are implemented by the Rector of OSTİM Technical University.

Official Gazette Where the Regulation is Published	
Date	Number
28/7/2019	30845